

Riverbend of Naples
Site Improvement Review Committee Charter

Last updated 2/20/2024

Purpose: Review and/or approve site improvement applications submitted by shareholders for the Board of Directors.

Responsibilities:

1. Complete reviews of site improvement applications submitted by shareholders in a timely manner.
2. Communicate recommendations to the BOD in writing for action by the BOD.
3. Provide approvals for improvement requests that have minor impact to the community.
4. Develop and maintain a filing system for site improvement application documents.
5. Improvements involving landscaping will be reviewed by the Landscape Committee or others designated by the BOD.

Deliverables:

1. Documentation of the completed reviews in the form of summary memo, redlined plans or sketches, or combination thereof as required.

Definitions:

Minor Impacts - Improvement requests where/that (all shall be true):

Impact is limited to adjacent shareholders - visibility
Does not limit use of open space around unit in a significant way
Does not increase association cost to maintain/operate

Authority: The Site Improvement Committee derives authority from the Board of Directors. The Committee may make recommendations regarding any aspect of the site improvements planned or contemplated by shareholders or the Cooperative. The Committee may approve requests that are determined to have minor impacts to the community as defined above.

Meetings: The Committee will meet at the discretion of the Chairperson. Minutes of all committee meetings will be completed.

Members:

Pete Stamnas – Chairperson
Rick Demmink
Charlie Weinbeck

Member expectations: Committee members are expected to attend meetings and come prepared to those meetings. Members may have assignments that require independent or collaborative work between meetings.

Decision Making: Decision making of the committee will focus on consensus. On issues where consensus cannot be reached within the committee the issue will be elevated to the Board of Directors.

Approved:



Wendy Stamnas

President-Riverbend Board of Directors

Date:

3/4/24