Riverbend of Naples

Sewer Committee Charter

FINAL 9/26/2023

Purpose: Develop alternatives and seek funding opportunities to repair or replace the existing sewer system to meet the future needs of the cooperative. Manage sewer system operations/maintenance.

Responsibilities:

1. Continue to investigate opportunities initiated in January 2023 for grants and funding for sewer system rehabilitation/replacement effort and make recommendations to the BOD.
2. Investigate/assess existing sewer system for rehabilitation or incorporation into a replacement strategy.
3. Seek engineering proposals to complete the sewer system rehabilitation/replacement work.
   a. Review all proposals and make recommendations to the BOD.
4. Manage sewer system operations/maintenance needs.
   a. Communicate with the sewer maintenance vendor(s)
   b. Maintain maintenance log
   c. Provide periodic inspections of the lift station and control system.

Deliverables:

1. Conceptual alternatives for sewer system rehabilitation/replacement
2. Schedule to complete the required work
3. Final rehabilitation/replacement proposal – construction drawings as required
4. Bids for rehabilitation/replacement work as required

Authority: The Sewer Committee derives authority and funding from the Board of Directors. The Committee may make recommendations regarding any aspect of the sewer system operations.

Meetings: The Committee will meet at the discretion of the Chairperson.

Members:
Pete Stamnas – Chairperson
Dennis McCabe
Phil Lutzi
Rick Demmink
Wendy Stamnas

Member expectations: Committee members are expected to attend meetings and come prepared to those meetings. Members may have assignments that require independent or collaborative work between meetings.

Decision Making: Decision making of the committee will focus on consensus. On issues where consensus cannot be reached within the committee the issue will be elevated to the Board of Directors.

Approved: _____   Date: _____9/26/23_____

Wendy Stamnas
President-Riverbend Board of Directors